

Correctional Health Services

New Clearance Coversheet & Checklist

Agency	
Candidate Name	
Job Title	
Submittal Date	

All documents must be included with candidate submittal.

Please Note: Failure to do so will result in a rejected packet

Attachments to Follow:

- ☐ Live Scan Form
- ☐ Clearance application
- ☐ PREA
- ☐ HIPAA

Please verify your agency has verified the following:

- ☐ Candidate has filled out the application completely and honestly
- ☐ Recruiter or authorized staff signature and date on application
- ☐ PREA is filled out completely